BMRC Young Investigator Grant 2015
Guidelines on Drafting a Letter-of-Intent (LOI)

All applicants who are interested in applying for the Young Investigator Grant (YIG) must first submit a 2-page LOI.

The LOI should contain sufficient information to allow a Review Panel to review and assess the novelty, and scientific and technical merits of the proposed research project. Applicants have the discretion to decide on the amount of details they wish to include in the LOI. If unsure, applicants are to consult their scientific mentor for advice.

The LOI should include the following information in a concise manner:

1. **Aim**
   Include problem statement or proposed research hypothesis that the study aims to address.

2. **Background**
   Describe the background of the research in brief.

3. **Preliminary data or current findings by researchers in the field of proposed study**
   Preliminary data to support the research proposal can be included, but is not required. Summarise key preliminary data, if any. This may be described or presented graphically.

4. **Methodology / Experimental design**
   Describe the experimental design.

5. **Significance and expected research outcomes and deliverables**
   Describe the significance of the research project and its expected research outcomes and deliverables.

6. **Estimated budget**
   Indicate the estimated budget for 3 broad categories: (a) Expenditure on Manpower (EOM), (b) Overseas and Travel, and (c) Other Operating Expenditure (OOE).

7. **References**
   References may be included as an annex.