

## A\*STAR INTERNATIONAL FELLOWSHIP (INNOVATION)

### LIST OF PARTNERS

#### Company

[Metaphore Biotechnologies, Inc](#)

#### Chief of Staff to the Chief Scientific Officer (CSO)

**Location:** Cambridge, MA

**Employment Type:** Full-time

#### Company Description

Metaphore Biotechnologies, Inc. is a privately held biotechnology company building the next generation of biological therapeutics. Inspired by nature, our mission is to transform patient lives by unlocking the power of biological therapeutics with a new mimic-discovery platform.

#### About the Role

We're seeking a Chief of Staff to support and amplify the impact of our Chief Scientific Officer. This person will act as a partner and executor of the CSO's priorities. It's a high-trust, high-impact role with significant exposure across the scientific, strategic, and operational landscape.

#### Key Responsibilities

- Acts as a strategic and scientific sounding board, proxy, and right-hand person, supporting the CSO in advancing strategic priorities.
- Translates the CSO's priorities into actionable plans and ensures coordinate execution across teams.
- Supports CSO and leadership team on the project management of selected key programs, initiatives, and workstreams, including developing, tracking and managing timelines and key milestones, cross-functional facilitation, and regular progress reporting.
- Contributes to setting company-wide direction, defines KPIs, and translates vision into actionable roadmaps.

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- Serves as the bridge between leadership and other departments, preparing briefings and draft communications, and ensuring clear information flow and consistent messaging.
- Builds strong working relationships across the organisation and identifies risks or opportunities.
- Partners with the CSO and leadership team to oversee special projects related to capability building, organisational design, or strategic reviews.

### About Flagship Pioneering

Flagship Pioneering invents and builds platform companies, each with the potential for multiple products that transform human health, sustainability and beyond. Since its launch in 2000, Flagship has originated more than 100 companies. Many of these companies have addressed humanity's most urgent challenges: vaccinating billions of people against COVID-19, curing intractable diseases, improving human health, preempting illness, and feeding the world by improving the resiliency and sustainability of agriculture.

Flagship has been recognised twice on FORTUNE's "Change the World" list, an annual ranking of companies that have made a positive social and environmental impact through activities that are part of their core business strategies and has been twice named to Fast Company's annual list of the World's Most Innovative Companies. Learn more about Flagship at [www.flagshippioneering.com](http://www.flagshippioneering.com).

At Flagship, we accept impossible missions to enable bigger leaps. Our [core values](#) guide us through uncertainty and toward lasting impact.