

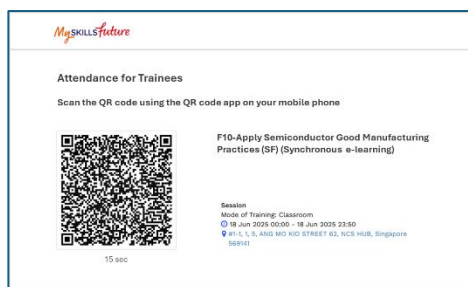
For Trainee

Step-by-Step Guide for Singpass e-attendance taking (Applicable for Physical and Synchronous e-learning sessions)

BEFORE CLASS

Make sure your Singpass account has been set up and Singpass app has been downloaded in your mobile phone.

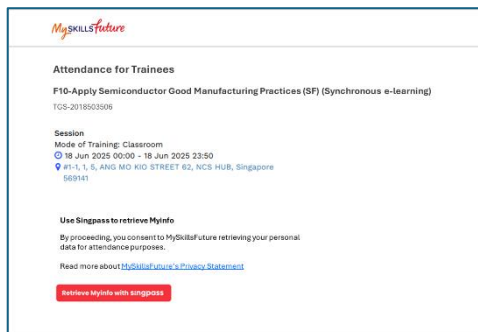
STEP 1



Training Provider will provide this screen for you to scan the Enhanced QR code using your phone camera or QR code scanning app.

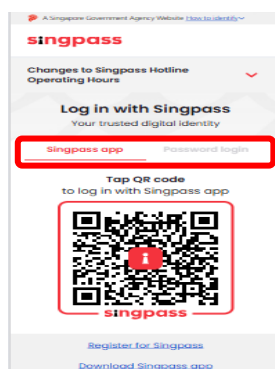
Multiple Trainees can scan the Enhanced QR code at the same time.

STEP 2

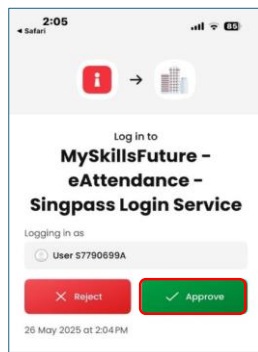


Click the “Retrieve Myinfo with Singpass” button.

STEP 3



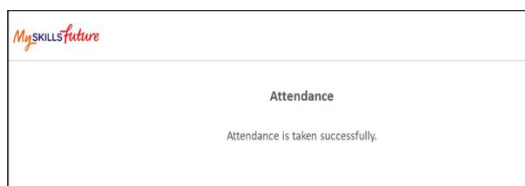
Log into your SingPass account by clicking on the image of SingPass QR code or using the route of password login.

STEP 4

Click the “Approve” button and complete the verification via SingPass passcode or face verification in SingPass app.

STEP 5

Toggle back to the browser page and review the information before clicking the “Submit” button.

STEP 6

Attendance is taken successfully.

For Trainee

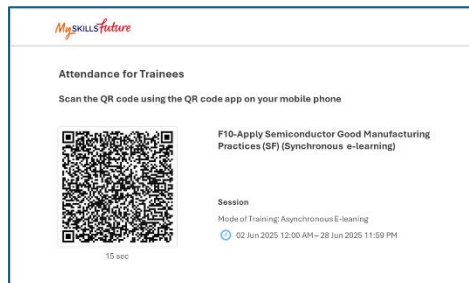
SKILLSfuture SG

Step-by-Step Guide for Singpass e-attendance taking (Applicable for Asynchronous e-learning sessions only)

BEFORE CLASS

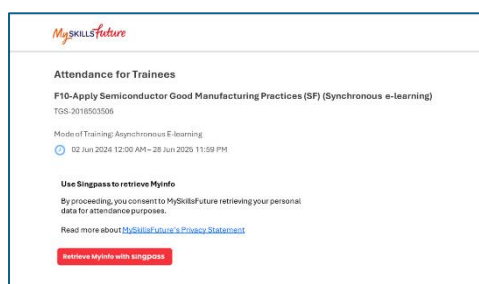
Make sure your Singpass account has been set up and Singpass app has been downloaded in your mobile phone.

STEP 1



Click on the url link provided by your training provider to generate the QR code and tab on the QR code to launch the next page.

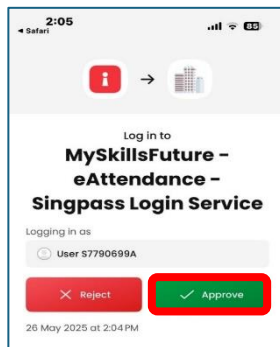
STEP 2



Click the “Retrieve Myinfo with Singpass” button.

STEP 3

Log into your SingPass account by clicking on the image of SingPass QR code or using the route of password login.

STEP 4

Click the “Approve” button and complete the verification via SingPass passcode or face verification in SingPass app.

STEP 4

Toggle back to the browser page and review the information before clicking the “Submit” button.

STEP 5

Attendance is taken successfully.