

### Use of Mobile Phones

- ❖ Prior approval from BRC management must be obtained before bringing mobile phones into the facility and will only be granted under exceptional circumstances where there is an unavoidable need, eg personnel who need to be contacted immediately should an emergency arise.
- ❖ Personnel who have approval from BRC management to bring mobile phones into the facility must be discreet when using phones within the facility.
- ❖ Image capture (photograph or video) using personal mobile phones is strictly forbidden.

### Use of Image Capturing Devices

- ❖ Prior approval from BRC management must be obtained before taking photographs or recording video footage in the facility.
- ❖ BRC will provide cameras for authorized image capture within the facility. A camera can be obtained from BRC's veterinary staff.
- ❖ Prior approval from BRC management must be obtained if researchers wish to use their own image capturing devices in the facility. Approval will only be given if there is clear technical justification.
- ❖ Images and videos that are captured in BRC can be used only for internal research, scientific publication, clinical observation and internal training purposes. No identifiable human beings (faces) should appear in the images and videos and the surroundings should be neat and clean.
- ❖ All images and videos recorded within the facility must be reviewed by the BRC management and will only be released to the requesting personnel or researcher after approval has been granted. A copy of all images will be retained by BRC for verification purposes.